



DENVER TIER III DISCRETIONARY GRANTS

Denver County Cultural Council

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Program Manager

- Tariana Navas-Nieves, Director,
Cultural Affairs
Denver Arts & Venues

Guidelines for Innovative Collaboration Grants

**Lead organizations with an existing Innovative Collaboration Grant
Must submit a final report before seeking more funding.**

<http://artsandvenuesdenver.com/scfd-denver-tier-iii/discretionary-funding-grants/>

Innovative collaboration grants support collaborative projects that show creativity and innovation. These grants should accomplish the following:

- Address community or common needs
- Provide meaningful programming and stimulate creative partnerships
- Change the way people experience an organization
- Provide programs that will enlighten and inspire the general public
- Allow an organization to reach beyond its normal programming
- Significantly enhance current programming or take it to the next level
- Support the vision elements of IMAGINE 2020: Denver’s Cultural Plan

SUBMISSION

The following information must be received electronically in a **single PDF file** by the deadline for consideration. **INCOMPLETE OR LATE APPLICATIONS WILL NOT BE CONSIDERED.**

- A completed application form
- A narrative not to exceed three pages explaining:
 - goal/intended outcome of the collaboration
 - list of proposed collaboration activities with a timeline
 - statement of benefits to the collaboration partners and to the community
 - outline of how the collaboration will be evaluated
- A scope of work with cost estimate on consultant/vendor/provider letterhead
- For purchase requests, a price listing, advertisement or quote from store
- Qualifications of the consultant/vendor/training organization
- Project budget, including anticipated expenses and revenue



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GRANT GUIDELINES

- Organizations must be SCFD eligible, and must have submitted an accepted application for GOS in Denver County in the most recent application cycle. Organizations must also conduct a majority of their annual activities in the City and County of Denver to be eligible.
- Previous Innovative Collaboration awards should be expended and ‘lead organizations’ with an existing Innovative Collaboration Grant must submit a final report before seeking more funding. Only the lead organization will be excluded for future funding if no Final Report is submitted.
- The Final Report is a letter describing the use of the funds as proposed or an explanation of any changes. Briefly describe the benefit to the organization and the community and include receipts or paid invoices from the vendor/consultant to document use of the funds by the appropriate deadline.
- One Tier III organization should be designated as the ‘lead organization’ for the Innovative Collaboration Grant.
- As recipient of the funding, the lead organization is the fiduciary agent. As such, funding must go towards expenses incurred by the lead organization. Re-granting is not allowed.
- Innovative Collaboration grants are available through the Denver County Cultural Council led by a Denver Tier III organization. **The collaboration does NOT have to be with another Tier III organization. It can be with a Tier III or partners from other Tiers or outside of SCFD including creative businesses or non-profit organizations.**
- Requests may be for programming collaborations in which organizations share in developing and presenting productions, performances, exhibitions and/or educational projects in Denver.
- Requests may be for administrative collaborations in which organizations share in business services, fundraising, marketing, advertising or general operating functions.
- Requested amount should reflect an investment from general operating or additional fundraising. Requests will generally not be funded for 100% of the project budget.
- Funds must be used within one year of receipt.
- Since funding is limited, organizations are encouraged to submit no more than one project on which they are taking the lead.
- Preference will be given to new collaborations over requests for collaborations that have been funded or occurred in previous years.
- Applications must be for work that will be initiated after the award is approved. Retroactive awards will not be considered.
- **Application must include how the program supports the vision elements of IMAGINE 2020, Denver’s Cultural Plan <http://artsandvenuesdenver.com/imagine-2020-creating-a-future-for-denvers-culture/>**
- Innovative Collaboration Grant funds are distributed annually at the discretion of the Denver County Cultural Council.

If you have questions about Innovative Collaboration Grants eligibility, application, vendors, or final reports, please contact Tariana Navas-Nieves, Director of Cultural Affairs at Arts & Venues at Tariana.Navas@denvergov.org

Form and all attachments should be sent as a **single PDF** to scfdgrants@denvergov.org
Please write Innovative Collaboration and the name of your organization on the subject line

INCOMPLETE OR LATE APPLICATIONS WILL NOT BE CONSIDERED – NO EXCEPTIONS
INCOMPLETE OR LATE FINAL REPORTS WILL NOT BE CONSIDERED – NO EXCEPTIONS