



Denver County Cultural Council Annual Collaboration Funds

Collaboration Request Form ELECTRONIC SUBMISSION REQUIRED

Application deadline: May 20, 2013

COLLABORATION GRANTS are available through the Denver County Cultural Council for programming and administrative collaborations between Denver Tier III organizations.

SUBMISSION

The following information **must** be received **electronically in a single PDF file** by the deadline for consideration. **Incomplete applications will not be considered.**

- This application form
- A list of all **collaboration partners**
- A narrative not to exceed three pages explaining:
 - goal/intended outcome of the collaboration
 - list proposed collaboration activities with a timeline
 - statement of benefits to the collaboration partners and to the community
 - outline of how the collaboration will be evaluated
- A scope of work with cost estimate on consultant/vendor/provider letterhead
- Qualifications of the consultant/vendor/training organization
- For purchase requests, a price listing advertisement or quote from store**

APPLICATION

1. **Type of Request: Select one** :

Programming Collaboration

Programming collaborations share in developing and presenting productions, performances, exhibitions and/or educational projects in

Denver.

☐ Administrative Collaboration

Administrative collaborations share in business services, fundraising, marketing, advertising or general operating functions.

2. **LEAD Applicant Organization:**
 - a. **LEAD Applicant Contact: Carol Kozak Ward**
 - b. **LEAD Title of Contact: Music Director, Colorado Hebrew Chorale**
 - c. **LEAD Phone: (303)355-0232 , landline (303)656-0727, mobile**
 - d. **LEAD Email: coloradohebrewchorale@yahoo.com**

3. Create a list titled: **“Collaboration Partners”** and include all contact information for partners including organization, primary contact name, title, phone, email and SCFD affiliation.

Collaboration Partner: Rocky Mountain Ringers, Denver Tier III
Primary Contact Name and Title: Jeffrey J. Harms, Music Director, Rocky Mountain Ringers
Contact Phone: (303)297-3791
Contact email: jeffh@dbimail.net

4. Include a narrative of no more than three pages explaining: 1) the goal/intended outcome of the collaboration; 2) a list of proposed collaboration activities with a timeline; 3) statement of benefits to the collaboration partners and to the community; 4) outline of how the collaboration will be evaluated.

Goal and Intended Outcome:

The Colorado Hebrew Chorale (CHC) and the Rocky Mountain Ringers (RMR) are applying for SCFD collaboration funding in the amount of \$2,000 for the purpose of presenting a musical program celebrating the Jewish festival of Chanukah. This program, entitled **Festival of Lights at McNichols Building**, will be taking place on Wednesday evening, December 4, 2013, which is also the eighth and final evening of Chanukah, and will be free and open to the public. Since 2010, SCFD collaboration funding has enabled the Colorado Hebrew Chorale to present its annual community Chanukah celebration, **Festival of Lights at Four Mile Historic Park**. It is the goal of the Chorale that with relocating our annual **Festival of Lights** performance to downtown Denver and including a new musical element provided by the Rocky Mountain Ringers into our existing program, we will attract our followers to this new venue, build new audience for both performing groups, and provide a unique cultural experience for all the citizens of Denver to enjoy.

Proposed Collaboration Activities and Timeline:

During the Summer of 2013: music directors of both CHC and RMR will meet to discuss and finalize musical selections for the **Festival of Lights** program, and will also do a site-visit to the McNichols Building

September-October 2013: RMR music director will locate and/or arrange (2) Chanukah selections for hand-bells

November 2013: both ensembles rehearse repertoire

Monday evening, November 24, 2013: joint rehearsal of CHC and RMR at the Hebrew Educational Alliance (HEA), 3600 South Ivanhoe Street, Denver

Dress Rehearsal: Monday evening, December 2, 2013, HEA

Wednesday, December 4, 2013, 5:30 p.m.: Chanukah program **Festival of Lights at McNichols Building**, featuring performance by the Colorado Hebrew Chorale and the Rocky Mountain Ringers, community candle-lighting for the eighth night of Chanukah, holiday-themed refreshments and instructional Israeli folk-dancing

Statement of Benefits to the Collaboration Partners and to the Community:

The Colorado Hebrew Chorale has had a long history of collaboration within the musical community of greater Denver, but to this point has had only limited performance experience with hand-bells and bell-choirs. The opportunity to include the Rocky Mountain Ringers in Chanukah programming offers both organizations the opportunity to cultivate new repertoire and at the same time promote a multi-cultural experience open to the entire community. Linking the music of the Hebrew choral and bell-choir traditions will enhance the capability of the Colorado Hebrew Chorale and the Rocky Mountain Ringers in providing exciting and stimulating concerts, benefitting the community at large.

Outline of how the collaboration will be evaluated:

At the **Festival of Lights** program, the Colorado Hebrew Chorale will obtain emails from attendees and send an online follow-up survey to determine interest in a repeat event for December 2014. There will also be an assessment session of the boards of directors of both organizations. Evaluation points will include the suitability of the new arrangements for the ongoing RMR repertoire; audience excitement and expressed future

attendance of performances of both organizations; audience and organizational interest in creating an annual celebration. Included in the final report of the program will be feedback from the members and boards of directors of CHC and RMR, together with the survey results and the informal feedback from CHC and RMR audiences.

5. If requesting funds for a consultant or facilitator, include a scope of work with cost estimate on consultant /vendor/provider letterhead.
6. Also include qualifications of the consultant, vendor, or training organization.
7. **Budget Table**

Amount of Request:	\$2,000
Other funding that will support the project:	1,000-Arts and Venues Denver, support of building rental
Other funding that will support the project:	3,000-Foundation support, also includes support from Allied Jewish Federation of Colorado
Other funding that will support the project:	1,000-Colorado Hebrew Chorale
Total Cost:	\$7,000

Expenses:

Rocky Mountain Ringers	1,000
Musical arrangements for Bell Choir	1,000
McNichols Building	1,000
Facility Usage, McNichols Bldg	400
Colorado Hebrew Chorale	1,000
Publicity	1,200
CHC Music	400
Program + Power-Point	200
Instructor: Israeli-Folk Dance	200
Food	600
Total Expenses:	\$7,000

8. What other sources of funding will be used to support the project?
The Hebrew Educational Alliance (HEA) has generously offered to provide rehearsal space for the two CHC-RMR joint rehearsals.

I have read the Denver County Cultural Council's COLLABORATION GRANT Program Policy and Procedures and agree to: use these funds for the above stated purposes; return full funds

if for any reason the event is cancelled; and submit a final report on all activities after completion of the collaboration on behalf of all associated organizations defining benefits to the organization and the community, and an evaluation of the presenters program's merit to the DCCC program manager per the guidelines.

LEAD Organization Applicant Signature Carol Kozak Ward Date 20 May 2013

Email the application form and support materials as a single PDF file to Tariana Navas-Nieves at Tariana.Navas@denvergov.org

NO LATER than MONDAY, MAY 20, 2013

***Remember that in order to be eligible for Collaboration grant funding, final reports should be received no later than May 1, 2013.**

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED - NO EXCEPTIONS



Rocky Mountain Ringers

c/o Jeffrey J. Harms
2135 Tremont Place
Denver, CO 80205

Invoice

Date	Invoice #
5/19/2013	274

Bill To

Ship To

S.O. No.	P.O. No.	Terms	Project
		Due at performance	

Item	Description	Ordered	Prev. Invoiced	Quantity	Rate	Amount
Performance Fee	fees for one 15 minute performance December 4, 2013				1,000.00	1,000.00

Subtotal					\$1,000.00
Sales Tax (0.0%)					\$0.00
Total					\$1,000.00
Payments/Credits					\$0.00
Balance Due					\$1,000.00



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Bill To

Ship To

S.O. No.	P.O. No.	Terms	Project
		Due at performance	

Item	Description	Ordered	Prev. Invoiced	Quantity	Rate	Amount
Original Hand...	Two chorale pieces will be arranged for handbells by Jeffrey Harms			2	500.00	1,000.00T

Subtotal		\$1,000.00
Sales Tax (0.0%)		\$0.00
Total		\$1,000.00
Payments/Credits		\$0.00
Balance Due		\$1,000.00